



INSURANCE VERIFICATION

City of Georgetown Municipal Court

You were cited by a Georgetown Police Officer for the offense of Failure to Maintain Financial Responsibility. The Texas Transportation Code allows for dismissal of the offense if the defendant presents to the court verified proof of financial responsibility.

Section 601.051 of the Transportation Code provides that every person who operates a motor vehicle must have financial responsibility established for the vehicle through:

- a motor vehicle liability insurance policy;
- a surety bond filed with DPS (The bond is a lien in favor of the State on the real property described in the bond. The lien exists in favor of a person who holds a final judgment against the person.);
- a deposit in the amount of \$55,000 with the State Comptroller (It can be in cash or securities.);
- a deposit in the amount of \$55,000 with the county judge of the county in which the motor vehicle is registered (It must be made in cash or cashier's check.); or
- self-insurance (A person in whose name more than 25 motor vehicles are registered may qualify as a self-insurer by obtaining a certificate of self-insurance issued by DPS. The person must have the ability to pay judgments obtained against him or her.).

If in fact you did have valid insurance with a carrier, the FTMFR form (included on the City of Georgetown website, www.georgetown.org) must be signed and notarized by a representative of your insurance company. Please **READ THE FORM CAREFULLY**.

- Complete the sections that apply. You must sign the form if you are the owner of the vehicle and the insurance policy.
- If you are not the owner of the vehicle, but you had permission to drive the vehicle on the date of citation, the owner of the vehicle must sign the form before a notary public. The owner's insurance company must verify proof of insurance.
- The form can be faxed to the insurance company for completion; however, the form with original signatures must be filed with the court. The Court will not accept this form unless it has original signatures (**NO COPIES OR FAX**). If your agent's office does not have a notary, the form can be stamped with their official business or logo stamp.
- If the insurance agent is unable to notarize this form, the agent may file a Certificate of Auto Insurance with original signatures on their official letterhead. The insurance agent must mail the forms directly to the Court. It is your responsibility, however, to follow up with the Court to ensure the insurance agent filed the appropriate documentation.

Respond promptly to avoid further process. Failure to resolve this matter will result in the issuance and service of a warrant for your arrest at any time, even at your place of employment. Additional charges and fines may be added if you fail to appear or you fail to respond to this.